

JOB TITLE	HEAD OF EVALUATION AND INSIGHTS
Hours	Full time preferred – no less than 30hrs and across 4 days
Base	Magog Court, Shelford Bottom, Cambridge CB22 3AD Hybrid working options available
Team	Evaluation & Insights – Delivery Team
Pay	£69,519 to £85,000 per annum
Closing Date	9am 28 July 2025
Interview Date	6 August 2025

About Health Innovation East:

At Health Innovation East we believe that great ideas only make a difference for our health when they are put into practice. Health Innovation East is the innovation arm of the NHS in the East of England, and we are one of 15 regional Health Innovation Networks that support the introduction of innovative technologies, devices and care pathways to transform health and care.

Our team of clinicians, clinical scientists, commercial and NHS experts works with pioneering start-ups, universities, global corporates and the NHS to ensure that the best innovations in health and care reach the people and places where they deliver the most benefit. We also have a growing team of specialist programme managers, experts in real world evidence and data scientists who support the specialist work increasingly needed to deliver today's world of technology-enabled patient care.

We are an organisation proud of our flexible working arrangements, both in terms of location and how the working week is organised. However, some time in our Cambridge office base will be required.

Role purpose:

We are seeking a highly skilled team leader and experienced researcher to lead our Evaluation & Insights Team. This role will be to support the Director of Health Partnerships and Insights to meet the strategic objectives of the business, to deliver impactful, high-quality evaluations that allow our income to be diversified beyond the core NHS England and Office for Life Science contracts.

One of the key elements of the role is to provide proactive team leadership for the team. The successful applicant needs to utilise their leadership and management experience to support team members individually and collectively.

The second key purpose of the role is to support the Director of Health Partnerships and Insights and Head of Operations with the organisation of the team, their projects and the long-term planning of the function. The post holder will need to use their experience in understanding researcher capabilities to advise on capacity and capabilities gaps to meet the current workload, future pipeline, and to support the growth in capacity and capabilities of their team in line with the work portfolio.

We have a new Research Design and Insights Lead role within the team which will support the post holder in providing technical supervision and input into the design of projects, and to support with dissemination. We also have members of the team aligned to supporting bids for new work.

The post holder will need to demonstrate the following skills:

- Sophisticated team leadership skills to maintain and build a supportive and highly skilled team within the wider delivery team.
- Insight of and strategy for understanding the potential market and new clients for delivering work that aligns to our corporate vision (impact on health outcomes) and also supports our income being diversified.
- Insight and detailed understanding of pricing for research and evaluation activities (supported by head of Operations and Director of Health Partnerships and Insights).

Key responsibilities:

- Ensure robust oversight of the design, delivery and management of high-quality evaluations including the production of high-quality evaluation reports. The work will be completed by senior advisors and advisors within the team – this role is to enable them to perform this function.
- Ensure evaluation projects / programmes are managed effectively, leading and being accountable for their successful delivery from start through to completion. This includes ensuring internal and external budget requirements to enable growth of this area of the business – this function will be completed by close and effective working with head of Operations.
- Work with the Programme Management Office to ensure effective and timely financial and performance reporting to SMT, Board and commissioners.

Key relationships and working with others

- There is an expectation that the role will work with colleagues across the organisation and with varying levels of seniority.
 - Other Heads of – the post holder will join a group that is undertaking development training and support to enable effective support to the SMT
 - Head of Operations – this is a key role for the post holder to work confidently and collaboratively with. This role will support with PMO, capacity tracking and understanding the value of the pipeline. You will also have the support of the operations team, and administrative support.
 - Research Design and Insights Lead – this is a key role for the post holder to use to support with technical oversight of the team and dissemination activities.

Corporate duties:

- Support the organisation in creating an environment that values risk management and promotes the highest standards of health and safety for Health Innovation East's employees, supported by policies and procedures as appropriate

- Comply with current data protection laws and company data protection policy and procedures
- Support the organisation in developing a collaborative working environment and a culture of innovation and positive leadership, participating in the appraisal process, as required
- Promote Equal Opportunities and affirm that staff, colleagues, patients and others who encounter Health Innovation East are afforded equality of treatment and opportunities.
- Observe Health Innovation East's Equality and Diversity policy in every aspect of your work, avoiding any behaviour which discriminates against colleagues, potential employees, patients or clients on any grounds
- Work with others appropriately to achieve organisational goals
- Comply with the Health Innovation East values and behaviours

Person Specification:

In the role you will require a strong background in research methodologies and understanding of various statistical and analytical techniques. You will have experience in managing complex projects and experience of providing technical supervision to teams in a fast-paced environment. You will be expert in the creation of content for external communication and knowledge mobilisation. You will also have a proven track record in developing bids to support the continued pipeline of work.

	Essential	Desirable
Qualifications and training:	Higher degree in a relevant field (e.g., Research Methodology, Epidemiology, Public Health, Social Sciences). Experience in qualitative and quantitative research methodologies.	Project management qualification
Knowledge and understanding	In-depth specialist knowledge of designing and delivering research and evaluations using a range of methods e.g. qualitative and quantitative data collection and analysis Knowledge of ethical guidelines and compliance in research Knowledge of information governance, GDPR legislation and guidance	Published research in peer-reviewed journals Health and care innovation subject matter expertise

Experience	<p>Extensive experience of real-world evidence generation and health outcomes research</p> <p>Experience in designing complex research studies including qualitative and quantitative research methodologies</p> <p>Experience of developing and providing quality assurance processes</p> <p>Experience in bid writing and funding acquisition</p> <p>Experience in conducting literature reviews</p>	
Skills	<p>Strong analytical and problem-solving skills</p> <p>Proficiency in data analysis and interpretation</p> <p>Proficiency in statistical software and qualitative analysis tools</p> <p>Excellent communication and interpersonal skills including an ability to work collaboratively with diverse stakeholders</p> <p>Good written communication and presentation abilities</p> <p>Strong organisational and time-management skills</p>	
Disposition/ Aptitude	<p>Ability to manage multiple projects simultaneously</p> <p>Ability to work collaboratively in a team environment</p> <p>Attention to detail and a commitment to accuracy</p>	

Benefits of working at Health Innovation East

As part of the benefits package, Health Innovation East employees are entitled to 27 days of annual leave plus bank holidays (pro rata for less than whole-time equivalent) and are offered a company pension (employer contribution up to 10% of annual salary), life insurance (on completion of probation) as well as a cycle to work scheme. In addition, all employees have unlimited access to the company's well-being programme which is fully confidential.

How to apply

To apply please submit your CV and a covering letter by **9am on Monday 28 July 2025** to recruitment@healthinnovationeast.co.uk specifying your motivation for applying and how you meet our person specification. Interviews will take place Wednesday 6 August 2025.

For an informal discussion, please contact sarah.robinson@healthinnovationeast.co.uk.

Review of this job description

This job description is intended as an outline of the general areas of activity and may be amended in the light of the changing needs of the organisation.

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