

Senior Advisor (Delivery core team)

Department:	Delivery Team
Salary:	£51,646 - £73,017
Hours of work:	Full time. Flexible working hours / options compatible with the role can be discussed – a minimum of 0.8wte for this role is indicated.
Contract type:	12-month fixed term, with possible extension subject to funding.
Base:	Cambridge. We offer flexible working arrangements. Our staff combine onsite and remote working, enabling us to come together when it matters most and promote a healthy work-life balance.
Reports to:	Head of Programmes in the Delivery Team
Closing date for applications:	23:59pm, 31 st July 2026
Date of Interview:	Week commencing 24 th August 2026 Stage 1: Short presentation and discussion, online Stage 2: In person interviews, date tbc

About Health Innovation East

Great ideas only make a difference for our health when they are put into practice. Whether we're working with global companies, pioneering start-ups, universities or health providers we help the best innovations in health and care reach the people, places and problems where they deliver most benefit.

As the region's experts in health innovation implementation our team includes healthcare professionals, specialist technologists and commercial advisors; our collective skill set is at the forefront of the advances being made across health and care. The East of England is home to some of the world's greatest science and healthcare practitioners, yet it is also characterised by significant health inequalities. We are proud to part of a national network that strives to bring the most promising innovations to those who need them.

www.healthinnovationeast.co.uk

Our values and commitment to equity, diversity and inclusion

Health Innovation East is fully committed to being an inclusive employer, affording equity of opportunity and welcoming applicants from diverse backgrounds.

Staff at Health Innovation East have come together to co-produce our values and expected behaviours. Our values focus on providing trusted expertise, being inclusive, kind and collaborative in all our working relationships and implementing innovations that truly matter to our communities and partners.

What are we looking for?

We are looking for colleagues who share not only our values but also our enthusiasm and commitment to making a difference for our communities. We are united by being dynamic, curious, creative and adaptable. We appreciate the value of evidence and also enjoy trying new and different approaches to solving problems and are comfortable with ambiguity and unanticipated challenges.

Job summary and purpose

The Delivery Team works with local organisations to deliver national programmes to support adoption and spread of health innovations with a proven evidence base. These currently innovations within CKD, Type 1 diabetes, women's health and digital transformation, all with health inequalities as a cross-cutting theme. We also work with our Integrated Care Systems (ICSs) and NHSE East of England regional team in the identification, adoption, spread and real-world evaluation of innovations/innovative approaches that address local population health and wellbeing priorities.

The Senior Advisor will be responsible for a thematic programme or portfolio of projects and will provide programme/project/change management expertise to ensure successful project oversight and delivery, with measurable impact. The post holder will be expected to undertake programme/project management activities to ensure compliance with corporate and organisational requirements and achievement of the desired outcomes for each programme.

It is essential that the post-holder has a good understanding of the challenges faced in healthcare and how we can address them most effectively. The post holder will need to demonstrate the following experience:

- Experience in developing, coordinating and delivering projects in collaboration with health and care partners
- A strong track record of leading change from start to finish using continuous improvement, organisational development, strategic development and transformation methodologies.
- A good understanding of health and care system priorities and challenges

The post-holder will work closely with the Head of Programmes, other senior advisors and advisors in the Delivery Team, and the real-world evaluation team, to deliver on a wide range of projects. This post would suit someone who enjoys a varied role and collaborating with a variety of stakeholders.

Given the range of projects, the post will involve working on a number of projects simultaneously and the postholder will be required to competently manage them. The post-holder will be required to:

- Show adaptability to different types of work
- Take a flexible approach, recognising that projects, activities and tasks will be highly varied
- Demonstrate an aptitude for learning about new areas quickly
- Ensure projects/programmes are managed effectively, leading and being accountable for their successful delivery from start through to completion
- Track progress of ongoing projects to agreed timescales and produce monthly highlight reports
- Provide project/programme leadership on multiple projects and working as part of, or leading a team of advisors responsible for delivering an effective transformational support service to the Eastern region
- Build and nurture relationships with NHS stakeholders to support the successful delivery of projects, including representing Health Innovation East at national and regional stakeholder meetings
- Establish mechanisms for measuring impact and capturing necessary data Commission work packages (e.g. evaluations, resource impact assessment) as part of project delivery
- Write reports to a high standard for different purposes and audiences
- Ensure findings are communicated locally and nationally through an agreed communications strategy

KEY RESPONSIBILITIES

To lead delivery of programmes as part of the Delivery Core Team, under the supervision of the Head of Programmes. This may involve, but is not limited to:

- Be responsible for the planning and delivery of core programmes ensuring alignment to national, regional and local priorities.
- Establish and nurture relationships with key stakeholders to support the successful delivery of projects.
- Represent HIE at relevant local working groups and project meetings, providing information, guide discussions and facilitate project delivery
- Model a collaborative and influencing style of working, negotiating with others to achieve the best outcomes.
- Monitor progress across the programme and produce regular project reports and updates for national, regional and local governance mechanisms
- Ensuring appropriate project governance is in place in relation to data sharing, information governance, managing inequalities and clinical safety
- Support Head of Programmes, ensuring that programme risks and issues are proactively identified and reported, developing proposals for resolution, mitigation and escalation of any risks
- Work with the Health Innovation East Programme Management Office to ensure effective and timely financial and performance reporting to SMT, Board and commissioners
- Liaise with other members of the Health Innovation Network to share best practice, contributing to national working groups as appropriate
- Ensure the work undertaken aligns to relevant national guidance and best practice, including NICE clinical guidance

- Work closely with local teams, both face to face and virtually, to share knowledge and motivate sites to report progress and deliver projects
- Line manage advisors and/or co-ordinators
- Work with senior colleagues to scope and procure independent evaluations and manage them through to delivery on time and within budget

Across all our projects, the following core responsibilities apply:

- Writing monthly internal highlight reports.
- Maintaining and updating project plans (including key milestones, risks, assumptions, issues and dependencies) and escalating concerns to the programme manager as appropriate.
- Developing excellent working relationships with external stakeholders as required.
- You may also be asked to support bid writing and developing compelling proposals for paid work.

Corporate and personal responsibilities

- Promote equal opportunities and affirm that staff, colleagues, patients, and others who encounter Health Innovation East are afforded equality of access, experience and outcomes.
- Observe Health Innovation East's equity, diversity and inclusion pledges in every aspect of your work, avoiding any behaviour which discriminates against colleagues, potential employees, patients, or partners on any grounds
- Uphold and promote the organisation's values
- Work flexibly and collaboratively with others to achieve the organisation's goals and support its values
- Support the organisation in creating an environment that values risk management and promotes the highest standards of health and safety for Health Innovation East's employees, supported by policies and procedures as appropriate
- Ensure up to date knowledge is maintained and comply with current data protection laws and company data protection and confidentiality policies and procedures
- Ensure that we only operate within our remit of not offering clinical advice
- Adhere to all company policies and procedures and any applicable legislation

	Essential	Measured at:	Desirable
Qualifications and training:	Educated to degree level in relevant subject, or with equivalent experience in healthcare. Evidence of project/change management qualification, learning or demonstrable experience.	Application Application / Interview	

Knowledge and understanding:	Excellent knowledge of improvement and/or implementation methodologies and application within health and/or social care settings. Knowledge and experience of programme/project management and risk management Knowledge of information governance, security, GDPR legislation and guidance or willingness to learn Awareness of strategic challenges facing the NHS (in particular Eastern region)	Application / Interview Interview	A good understanding of evaluation approaches
Skills:	Robust programme/project management skills Proficient in leading change management / implementation / transformation Strong relationship building and management skills with a wide range of stakeholders Excellent written communication and report writing skills – involving receiving and understanding complex information, summarising and disseminating to varied audiences Ability to manage own workload, prioritise work in response to changing requirements and demands and attention to detail Proficient in use of a range of IT software, including MS Word, Ms project, Excel and	Application / Interview	Strong analytical / critical appraisal skills

	PowerPoint Strong attention to detail and accuracy Good levels of emotional intelligence and resilience		
Experience:	Experience of managing complex programmes and / or projects within healthcare systems Experience of embedding innovation into healthcare systems Experience of scoping programmes/projects and evaluations Experience of translating policy into practice Experience in chairing/facilitating meetings and workshops with diverse stakeholders Experience in providing compassionate leadership, empowering others to make a meaningful contribution	Application / Interview	Experience of supporting digital transformation / change management in a health and care environment
Disposition/ Aptitude:	Flexibility and adaptability for different kinds of projects, tasks and activities Evidence of the ability to work with teams in developing improvement / transformation / innovation adoption projects and/or facilitating the implementation of national guidelines.	Interview	

	Ability to develop good relationships with senior colleagues internal and external to the organisation Ability to maintain credibility of self and the team Ability to work flexibly (hours of work and duties) both autonomously and within a small team Ability to regularly travel within region		
Right to work in the UK:	Applicants must be able to provide evidence of their right to work in the UK at the point any job offer is made	Application	

Personal development responsibilities

- Understanding and awareness of own personal development needs
- Maintenance of a compliant professional portfolio where required

Key relationships

Internal – all Health Innovation East’s employees will be expected to form key relationships within the organisation relevant to the role.

External – in addition, the successful appointee will need to develop and build relationships with external colleagues as relevant to the role. These may include, but are not limited to, relationships with:

Clinical and operational colleagues within partner organisations, may include but not exclusively:

- NHS Trusts and NHS Foundation Trusts in the East of England
- Integrated Care Systems and Boards in the East of England
- NHS England (regionally and nationally)
- Other Health Innovation Networks
- Care Quality Commission
- Local Government
- Third Sector Organisations
- Patient Advisory Groups/Services

Benefits of working at Health Innovation East

As part of the benefits package, Health Innovation East's employees are entitled to 27 days of annual leave plus bank holidays (pro rata for less than whole-time equivalent) and are offered a company pension (employer contribution up to 10% of annual salary) as well as a cycle to work scheme. In addition, all employees have unlimited access to the company's well-being programme which is fully confidential. Team members on secondments will remain on their employer's terms and conditions.

How to apply

To apply please submit your CV and a covering letter specifying your motivation for applying and how you meet our person specification, by 31st July 2026, to recruitment@healthinnovationeast.co.uk. **Please note that CVs without covering letter will not be considered.**

If you require further information about the role, please contact recruitment@healthinnovationeast.co.uk. We are also recruiting to two other similar Advisor vacancies. If you are interested in more than one opportunity, we encourage you to apply for all roles that match your experience and career aspirations.

This job description is intended as an outline of the general areas of activity and will be amended in the light of the changing needs of the organisation.